**ICS Application Form**

**This application form is for applications to be an ICS Volunteer or an ICS Team Leader. If you have any questions regarding this form, please contact the Applications Team by calling 0208 780 7350 or email** applications@volunteerics.org

**This form is designed to work with screen readers. If you are partially sighted, blind or require this form in a different format, please email** applications@volunteerics.org **or call 0208 780 7350.**

**If you are completing this form by hand, please use BLOCK CAPITALS.**

**Once you have completed this form, please save as an attachment and email to** applications@volunteerics.org**. Or you can post this form back to:**

**ICS Applications, 100 London Road, Kingston-upon-Thames, KT2 6QJ.**

**Section 1: Registration**

Which ICS opportunity would you like to apply for? Choose from the following:

ICS Volunteer (age 18-25)

ICS Team Leader (age 23-35)

Gender (Male/Female/Other):

Title (Miss/Mr/Ms/Doc/Prof.):

First name:

Surname:

Email address:

Confirm email address:

Mobile number:

Landline number:

**Do you agree to the ICS Terms and Conditions and Privacy Policy (Yes/No)?:**

You can find information on the Terms and Conditions and Privacy Policy on this webpage: http://www.volunteerics.org/privacypolicy

**Section 2: Eligibility**

Date of birth (DD/MM/YYYY):

Nationality:

Are you a UK citizen (Yes/No):

Have you been living in the UK for the last year (Yes/No):

Postcode:

Street:

City:

County:

Country:

**Section 3: Availability**

What are you doing now?

Studying full-time

Studying part-time

Working full-time

Working part-time

Volunteering

Training

Unemployed

Year out/gap year

Apprenticeship

Study on a government training programme

Retired

Other

Do you have any work, study or travel plans before or after taking part in ICS?

Date you are available to go (DD/MM/YYYY):

Date you need to return by (leave blank if no required return date):

**Section 4: Motivation**

**ICS is your chance to make a difference and we need volunteers to be flexible and adaptable. You will need to be prepared to volunteer anywhere in Africa, Asia or Latin America, and to work on any of our projects. Where possible we will use your answers to the questions below to help match you to a programme but please be aware that you will need to be flexible: we can’t guarantee that we will be able to match you to your area of preference.**

Did you hear about ICS through one of these organisations? Please select one option.

Ark

Balloon Ventures

Balls to Poverty

British Gas

Catch 22

Challenges Worldwide

Department for International Development (DFID)

International Service

Islamic Relief

Pravah

Progressio

Raleigh International

Restless Development

Teach First

Tearfund

The British Council

The Prince’s Trust

VSO

YMCA/Y Care International

No

How did you hear about ICS? Please select one option.

Online advert

Search engine

Email

Facebook

Twitter

Instagram

YouTube

Radio

ICS website

Job listing

Newspaper article

Magazine

Event

Festival

School/university

Word of mouth (WOM)

Other

Why do you want to volunteer on the ICS programme?

What areas are you passionate about or interested in? Please select up to three from the list below:

Increasing access to education

Raising awareness of health issues

Support and develop local businesses

Making sure people earn a decent living

Developing employability skills

Human rights and campaigning

The environment and climate change

The role of faith in reducing poverty

I am not sure yet/ I don’t mind

While you’re on placement, you’ll be working on projects to help the community, so we’re interested in how you’ve helped others in the past. Don’t worry if you’ve never volunteered before; if you’ve ever done anything to help someone else please tell us about it:

Are you an NCS graduate (Yes/No):

**Section 5: Personal Information**

**We are committed to inclusion and accessibility in our recruitment and to keeping ICS volunteers safe. It will help us if you could answer the questions below. None of the questions are compulsory and your answers will not be used as part of the selection process.  
  
We will only use the information you provide for the following legitimate purposes:**

* **To enable us to safeguard our volunteers**
* **To help us keep ICS inclusive and accessible to volunteers**

**We will retain any personal data you give us on a secure platform in accordance with our**[**ICS Data Protection and Privacy Statement.**](https://www.volunteerics.org/data-protection-and-privacy-statement)**We will only transfer your personal data to ICS agencies and relevant VSO staff for the purposes described above. If you are travelling to an ICS programme overseas, your personal data will be transferred to the Country of your ICS placement.   
  
By providing this information to us, you are giving us consent to share this with ICS agencies and relevant VSO staff as outlined above.**

**Is your gender identity the same as the sex you were assigned at birth? :**

Yes

No

Prefer not to say

**Ethnic Origin:**

Arab

Asian / Asian British – Indian

Asian / Asian British – Pakistani

Asian / Asian British – Bangladeshi

Asian / Asian British – Chinese

Asian / Asian British – Other

Black / Black British – African

Black / Black British – Caribbean

Black / Black British – Other

Latino

Multiple ethnic groups – White and Black Caribbean

Multiple ethnic groups – White and Black African

Multiple ethnic groups – White and Asian

Multiple ethnic groups – Other

White – British: YES

White – English

White – Welsh

White – Scottish

White – Northern Irish

White – Irish

White – Other

Other ethnic group

Prefer not to say

**Religion:**

Buddhist

Christian Roman Catholic

Christian Church of England

Christian other

Hindu

Muslim

Jewish

Sikh

Other

None

Prefer not to say

**What age did you leave full time education:**

Under 15

16

17

18

19

20

21+

Still studying or on year out

Prefer not to say

**Do you hold 5 or more GCSEs grades A\* - C (including English or Maths) or Scottish Standard/Higher equivalent?**

Yes

No

**What is the highest level of education you have achieved to date?**

None

Level 1 – BTEC L1/NVQ1/GCSE Grades D - G or equivalent: yes

Level 2 – BTEC L2/NVQ2/GCSE 5 or more A\* - C or equivalent: yes

Level 3 – BTEC L3/NVQ3/AS Level/A Level/Scottish Highers or equivalent: YES

Level 4 – BTEC L4/NVQ4 or equivalent

Level 5 – BTEC L5/NVQ5/Degree or equivalent

Masters

PhD

Other

**Section 6: Equality Monitoring Information**

**By answering the following question you will be helping us to meeting our commitment to equality and diversity. The answer to this question will not affect your eligibility for the programme and is not used in the selection process.  
  
Your answer to the next question will not be visible after your application has been processed, therefore those who support you pre, during or post placement won’t have access to it. If you would like to share any details with us at this stage about your health or additional support needs, please make sure to add these in to the additional support section on the following page.**

Do you have an impairment, health condition or learning difference that has a substantial or long term impact (over 12 months) on your ability to carry out day to day activities? (Please select all that apply):

* A long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy
* A mental health difficulty, such as depression, schizophrenia or anxiety disorder
* A physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches
* A social/communication impairment such as a speech and language impairment
* A specific learning difficulty such as dyslexia, dyspraxia, autism spectrum condition or AD(H)D
* A sight impairment that is NOT corrected by glasses
* D/deaf or have a hearing impairment
* No known impairment, health condition or learning difference
* An impairment, health condition or learning difference that is not listed above
* Prefer not to say

**Section 7: Additional Support**

**Do you think you may benefit from some additional support or adjustments to allow you to have the best possible experience of ICS?**

Yes

No

Prefer not to say

**If you answered ‘yes’ to benefiting from additional support or adjustments, please provide more detail below:**

**Section 8: Stay in touch**

**Your preferences**  
  
Stay in touch to hear about:

* exclusive invites to events
* stories from our projects around the world
* the best charity and development job openings
* ways you can help people in poverty

We'd love you to feel part of our global community of volunteers and supporters.  
Together, we will change the world.

**I'd like to hear from you by:**

**Email** (Yes I consent/No I do not consent):

**Text/Instant Messaging** (Yes I consent/No I do not consent):

**Mail** (Yes I consent/No I do not consent):

**Telephone** (Yes I consent/No I do not consent):

You'll receive emails and messages from VSO, the international development organisation responsible for managing and leading the ICS programme.   
  
If you would prefer us not to contact you or you change your mind at any time please call us on 0208 780 7500 or email [enquiry@vsoint.org](mailto:enquiry@vsoint.org)   
  
We will never sell or swap your data and we promise to keep it safe and secure in accordance with the [ICS Data Protection and Privacy Statement.](https://www.volunteerics.org/data-protection-and-privacy-statement)

This is the end of the ICS Volunteer Application. If you are applying to be a Team Leader, please answer the additional questions below.

**Section 7: ICS Team Leader**

**ICS Team Leaders should have experience of leadership and excellent people skills. Please provide clear examples in as much detail as possible that demonstrate how you’ve supported others in a group setting. This will help us assess whether you might be suitable for a Team Leader role.**

What experience do you have of supporting or leading groups of people?

(Please note, this questions has a character limit of 900 characters)

Describe any other skills you have that are relevant to the role of a team leader?

(Please note, this questions has a character limit of 900 characters)

Do you speak French, Spanish or Arabic? Please choose from the following options:

No

French (basic)

French (conversational)

French (fluent)

Spanish (basic)

Spanish (conversational)

Spanish (fluent)

Arabic (basic)

Arabic (conversational)

Arabic (fluent)

BSL (basic)

BSL (conversational)

BSL (fluent)

**Some Team Leader placements last for 3-4 months, others last for 6-8 months. We can’t guarantee the length of placement you will get but please indicate what length of placement you would be available for:**

3-4 months

6-8 months

Don’t mind

Thank you. That is the last question in the ICS Team Leader section. You are now ready to submit your application by email or post. Please see the information on page 1.